

Friends of Gilpin- October 21, 2015

Friends In attendance: Kimberly Riggins, Laura Coulter, Irma Vasquez, Jenn Koelliker, Zarah Levy, Dena Booe

Board Not in attendance: Stephenie Falcone, Kelly Tryer

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Quorum. Items voted on: Treasures budget not to exceed \$2,000 annually- passed, 3 teachers to Montessori Conference- not to exceed \$5,000- passed, Coffee machine for teacher break room- passed, \$200 trunk or treat budget- passed,

Call to Order- Introductions

Approve Minutes from September 2015- approved

A. Follow up Conversation

1. Old San Rafael Home Tour Update

a) *Kimberly has mentioned that the event needs to start planning in the spring time. Then a lesson can be added to the classroom. Planning has begun on curriculum for next year.*

b) *Sold 109 tickets. 8 of them were the double tickets. Total net: \$6258 jewels of the highlands still owes us around 225. They have not yet paid.*

2. Contact lists for donation requests

c) *Available on google docs to be kept updated.*

d) *There is a letter to use for each event. Zarah will share the template.*

B. Treasures Report

1. Taxes- update

a) *Met with the accountant today. The only check that needs to be reported is the Crescent Realty. Will file 3990*

2. Budget for 2015

a) *Wants and needs: Quickbooks- \$11/mo, D and O insurance will need to be paid. \$2,000 will be set aside to pay for attorneys, accountants and insurance. Zarah and Laura will make a budget for the 2015-16 year.*

C. Presidents Report

1. Montessori Conference

a) *There is no option for the school to pay for any part of this. Rooms are shared. There is a 10% discount off the registration cost for volunteering for 2 hours. Motion to pay up to \$5k for 3 teachers to attend the conference. Kimberly will have all interested teachers to fill out an application. FOG will review the applications and give guidance.*

2. Vote: Kimberly would also like FOG to consider Nov or Dec teacher thank you. Nesspresso or Kerieg . Passed

3. Open Topic: Discussion on if the garden committee had been using the school 501 c 3 which is not appropriate practice. (eta follow up: Possibly a student organization covered by DPS) Discussion to allow 501 c 3 use with shared bookkeeping practices. – Desires to not compete for same donation pool. Board will reach out to Cheryl and Monica by the next meeting.

D. Upcoming Events

1. Branding and Bar Fausto- Irma is going to send the flyer for Laura to copy and distribute.

2. Trunk or treat- Laura has 6 cars ready to go..... Voted \$200 for candy

3. Concert volunteers/ supervisors report to Laura who is working with Ms Camille

4. Talent Show- Discussion pushed to nov mtg

5. Winter Bazaar/ Art Auction- cancelled due to confusion on message

E. Ajorned 7:35